

**MINUTES**  
**WEST WARWICK SCHOOL COMMITTEE**  
**SPECIAL MEETING**  
**MAY 24, 2016**  
**7:30 A.M.**  
**WEST WARWICK PUBLIC SCHOOLS**  
**ADMINISTRATION BUILDING**  
**10 HARRIS AVENUE**

*This meeting was called to order by Stephen H. Lawton, Chairperson.*

**Members Present:**

Stephen Lawton, Chairperson  
Rene Coutu, Clerk  
Luis Colon  
Patricia Keenan

**Administrators Present:**

Karen Tarasevich, Superintendent of Schools  
Joseph Spagna, Director of Financial Operations  
Kenneth Townsend, Director of Facilities, Project  
Management, and Transportation

**Recording Secretary:**

Michelle M. Colozzo

**1. Open Session**

**Open Session**

Mr. Lawton opened the meeting at 7:30 A.M.

**2. Roll Call**

**Roll Call**

The following members were present: Mr. Lawton, Mr. Coutu, Mrs. Keenan, and Mr. Colon. Mr. Coutu was absent.

**3. Discussion/Approval:  
Bid Award**

**Discussion/Approval: Bid Award: Exterior Door  
Replacement – West Warwick Public Schools**

Mrs. Tarasevich recommended there be a discussion/approval of the bid award submitted by New England School Services for exterior door replacement for the West Warwick Public Schools in the amount of \$179,340.00.

## Special School Committee Meeting

May 24, 2016

Page 2 of 4

### MOTION

**MOTION MADE BY LUIS COLON THAT THE SCHOOL COMMITTEE APPROVE THE BID AWARD TO NEW ENGLAND SCHOOL SERVICES FOR EXTERIOR DOOR REPLACEMENT FOR THE WEST WARWICK PUBLIC SCHOOLS IN THE AMOUNT OF \$179,340.00.** Motion seconded by Patricia Keenan, for discussion.

Mr. Lawton asked if this is for Quinn School. Mr. Townsend said most of it is for the high school and middle school. He said he had done a security presentation a couple of years ago, and they are finally putting the security doors in. He said they are replacing the outside doors so that they close and latch and a buzzer and a camera. He said the windows will also be covered in film and he is looking at laminated windows. Mr. Lawton asked what is the purpose of that, and Mr. Townsend said to keep people from coming in; it slows them down. Mrs. Tarasevich said the glass wouldn't break away. Mr. Townsend said the middle school is getting new front doors and safety doors around the building. He said they are all being replaced with Special-Lite doors which are the best on the market—they are designed for total abuse.

The following members voted in the affirmative: Rene Coutu, Patricia Keenan, Luis Colon, and Stephen Lawton. Motion passed 4 to 0.

#### **4. Discussion/Approval: Award of Copier Lease**

##### **Discussion/Approval: Award of Copier Lease**

Mrs. Tarasevich recommended that there be a discussion/approval of the award of the copier lease to Axion Business Technologies to provide district copier service for a three (3) year period in the amount of \$7,388.04 per month. Mrs. Tarasevich also recommended that there be a discussion/approval of the award of the copier lease to Aztec Office Technologies to provide production center equipment and service for a three (3) year period in the amount of \$3,122.67 per month.

## Special School Committee Meeting

May 24, 2016

Page 3 of 4

### MOTION

**MOTION MADE BY LUIS COLON THAT THE SCHOOL COMMITTEE APPROVE THE AWARD OF THE COPIER LEASE TO AXION BUSINESS TECHNOLOGIES TO PROVIDE DISTRICT COPIER SERVICE FOR A THREE (3) YEAR PERIOD IN THE AMOUNT OF \$7,388.04 PER MONTH AND THAT THE SCHOOL COMMITTEE APPROVE THE AWARD OF THE COPIER LEASE TO AZTEC TECHNOLOGIES TO PROVIDE PRODUCTION CENTER EQUIPMENT AND SERVICE FOR A THREE (3) YEAR PERIOD IN THE AMOUNT OF \$3,122.67 PER MONTH.** Motion seconded by Rene Coutu, for discussion.

Mr. Colon asked this is a lease, so then we have to re-do the lease? Mr. Spagna said we will own it after the lease is over with a \$1 buy-out. With Axion, there will still be a lease with those machines because after four or five years, they run into problems; now the lease is expiring on August 13<sup>th</sup>. He said Axion is in the district now, and it will be the same price but instead of 24 machines, we will be getting 27. He said we had a lot of Toshibas, and there was a lot of trouble with them. These are Konicas, very similar to the Business Office, so there should be no more issues—they are quality machines.

The following members voted in the affirmative: Patricia Keenan, Rene Coutu, Luis Colon, and Stephen Lawton. Motion passed 4 to 0.

## 5. Adjournment

### Adjournment

### MOTION

**MOTION MADE BY LUIS COLON THAT THE SCHOOL COMMITTEE ADJOURN THE MEETING.** Motion seconded by Patricia Keenan. The following members voted in the affirmative: Rene Coutu, Patricia Keenan, Luis Colon, and Stephen H. Lawton. Motion passed 4 to 0.

Meeting adjourned at: 7:35 A.M.

**Special School Committee Meeting**  
**May 24, 2016**  
**Page 4 of 4**

Respectfully submitted,

---

Rene Coutu, Clerk

---

Michelle M. Colozzo, Recorder